



DEPARTMENT OF HEALTH AND SOCIAL AFFAIRS

FSM National Government
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March 11, 2021

MEMORANDUM

TO: Mr. Richard Clark
Special Assistant to President
PIO, Office of the President

FROM: Acting Secretary

SUBJECT: Open Bid Announcement- External Evaluator

Kindly assist to put the attached bid announcement on your website to solicit interest from the general public.

Thank you very much and if you should require additional information, please call my staffs at FSM Behavioral Health and Wellness Program at telephone number 320-5520/5521.

Sincerely,


Mr. Marcus Samo

XC: Mr. Dionisio Saimon, Acting Assistant Secretary
Mr. Benido Victor, FSM BHWP Director

Bids

Request for Proposal

Title: FSM System of Care External Evaluator

Background: The FSM Department of Health and Social Affairs is soliciting bid or Request for Proposal (RFP) from interested parties or individual to do evaluation services for the FSM System of Care Project (2021-2024) depending on funding availability. The person/organization that is contracted for this position should have expertise in planning and executing program evaluation in the area of public health and in the mental health and other substance prevention, treatment and recovery services, in addition to expertise in quantitative and qualitative data collection methods.

General Scope of Work:

- Leadership in planning and developing the local evaluation plan (to include process and outcome components);
- Leadership in collecting, analyzing, and disseminating data;
- Participation in the national cross-site evaluation, including training and technical assistance on common data elements, tools, and approaches;
- Providing ongoing evaluation technical assistance to service providers and the FSM SOC/BHWP program team, as well as oversight of the local data collection activities;
- Sharing of data results and evaluation processes with the FSM SOC /BHWP staffs, FSM SOC Partner (States/Communities, Other stakeholders) and the national cross-site evaluation team.
- Reporting on the evaluation through annual technical reports to SPARS data entry, and monthly meetings and calls with SAMHSA project officers and the national cross-site evaluation team.
- Evaluator should be required to be familiar with the culture of the FSM, at a minimum.

Submission and Selection: Proposal for review must be submitted by emailing the proposal to Acting Secretary of Health & Social Affairs at this email address msamo@fsmhealth.fm and copy the same to Mr. Benido Victor, the FSM BHWP Director at bvictor@fsmhealth.fm. Such submission must include the following: an updated CV, detail cost estimate of the work, telephone number and facsimile numbers, including mailing and email address.

Final Approval: The Department of Health and Social Affairs has the final say in approving the bid and reserves the right to reject all or part(s) of any submission.

Open Date: 3/15/21

Expiration Date: 4/15/21