

EA NO: FSM -003-24
OPENING DATE: 1/23/2024
CLOSING DATE: 2/23/24

EXAMINATION ANNOUNCEMENT



Office of Personnel Administration
FSM National Government

It is the policy of the FSM Government the qualified FSM citizens be given first priority for employment consideration; with other Micronesia and U.S. citizens in positions for which no qualified citizens are available.

POSITION SALARY:

Accountant I
PL-24/1
\$507.63B/W+\$40.00 Cola

This is the minimum rate at step one of the grade. Higher rates may be authorized in case of hard -to-fill positions where it is appropriate to the qualifications of the appointee.

LOCATION:

Department of Finance
Division of National Treasury
Palikir, Pohnpei FM 96941

DUTIES (ILLUSTRATION ONLY):

Record, file and maintain records for all loans which National Government is a borrower, Co- borrower, and grantor; assist to prepare and maintain an amortization schedule of all loans, including schedule of payment dates and amounts; reconcile and maintain a current records of all outstanding loan balance with the lending institutions; ensure that all Deb services are process on timely manner. Assist Investment Financial Analyst with maintenance and recording of all compact fund receipts on the FMIS. Assist in reconciling FMIS record on compact cash receipts; keep records and filing of allotment of compact funds. Performs other duties as assigned.

QUALIFICATION REQUIREMENTS:

Graduation from a two years college with a degree in Accounting or related field plus one (1) year of experience comparable to an Accountant Technician I. Must have strong computer skills; software/database applications (e.g Word, Excel, Access, Outlook,, Power Point). Strong communication skill (oral, written, active listening). To operate office equipment and ability to work as a team and individually.

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Government Personnel Office