



P.O. Box PS-35  
Palikir, Pohnpei, FM 96941  
Tel: (691) 320-2618/2642

Office of the Director

## FSM Personnel Office

email: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

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### EMPLOYMENT OPPORTUNITY

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Assistant Project Coordinator** in the Department of Health & Social Affairs, FSM National Government.

**The Position:** Coordinate aspects of COVID Mitigation and Response Projects; infection Prevention and Control; surveillance of Healthcare Associated Infections; detection and Mitigation of COVID-19 in Confinement Facilities and date Modernization; workforce development; ensure activities conducted at State Health Services are in compliance with grant guidance; monitor expenditure for compliance with grant guidance and FSM Financial Management Regulation; coordinates, facilitate and attend partner/stakeholder meetings to assess technical assistance needs; manage project's progress to ensure objectives and activity milestones are met; report performance indicators in grantor required format; evaluate efforts for effectiveness and efficiency, as well as compliance with grant deliverables; identify gaps and opportunities to improve performance; performs other duties as assigned.

**The Incumbent:** Graduation from an accredited college or university with a Bachelor's degree in Public Health, Health Science, Public Policy or related field plus five (5) years in management of public health programs or project, program evaluation and grant writing.

**Benefits:** A salary range from \$16,000.00 to \$24,000.00 per annum depending upon the qualification of the applicant. Housing, travel and relocation will be provided if applicable.

To Apply: Send application/resume by mail, or email to the following addresses:

Personnel Office  
P.O. Box PS-35  
FSM National Government  
Palikir, Pohnpei FM 96941  
Phone No. 320-2618/2642  
Email: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

Dept. of Health & Social Affairs  
P.O. Box PS-70  
FSM National Government  
Palikir, Pohnpei FM 96941  
Phone No. 320-2619/2643  
Email: [health@fsmhealth.fm](mailto:health@fsmhealth.fm)

The Office of Personnel, FSM will be accepting application/resume from October 8, 2021 until filled.

THE FSM IS AN EQUAL OPPORTUNITY EMPLOYER