

EA NO: FSM-017-20RI

OPENING DATE: 10/17/2020

CLOSING DATE: 10/31/2020

EXAMINATION ANNOUNCEMENT



Office of Personnel Administration
FSM National Government

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesians and U.S. citizens in positions for which no qualified FSM citizens are available.

POSITION AND SALARY:

Assistant Public Information Officer
PL-34/1
\$511.86 B/W

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualifications of the appointee.

LOCATION:

FSM Congress
Chuuk Delegation Office
Weno, Chuuk FM 96942

DUTIES (ILLUSTRATIVE ONLY):

Prepares materials for broadcast or print media related to Congressional activities, drafts articles, press release and materials for broadcast for general public and special interest; prepares and compiles research data for reports, bulletins or brochures; drafts public statements or speeches for delivery within and outside the Congress and serves as a referral point for all other public statement or news releases for members and staff of Congress; established, promotes and maintain liaison with appropriate news services, newspapers and periodical both within and outside FSM; maintains a file of news clipping and related materials of Micronesia; assists in the coordination and conduct of leadership conferences; translates public statements or speeches as may be assigned; assists members of Congress on the status of their public project; represents members at official meetings or official functions and serves as the official spokesman for the member of Chuuk Delegation; performs other duties as assigned.

QUALIFICATION REQUIREMENTS:

Graduation from a recognized college or university with a degree in business administration, public administration or related field plus four (4) years of work experience in administration, management or equivalent.

Secure Application Forms
From And Return to FSM
National Government