EXAMINATION ANNOUNCEMENT

Office of Personnel Administration
FSM National Government

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesian and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

POSITION AND SALARY:

Assistant Secretary for National Treasury
PL-42/1
$1,177.58 + $40.00 B/W ($1,217.58B/W)

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

Department of Finance
Division of National Treasury
FSM National Government
Palikir, Pohnpei FM 96941

DUTIES (ILLUSTRATIVE ONLY):

Responsible to supervises the staffs of the division; responsible to establish accounting system for all the FSM overseas offices and field offices; responsible to prepare all financial reports as required by laws and as requested by individual users of offices; maintains and ensures that all activities in the division is in compliance of all laws and regulations; reviews all disbursement submitted; reviews and advises on financial reports submitted by the overseas offices; monitors processing and disbursement made at the field offices, FSM Embassies and Consulate Offices; responsible to establish bank accounts as approved by the Secretary of Finance & Administration; performs other duties as assigned

QUALIFICATION REQUIREMENTS:

Graduation from an accredited college or university with a degree in accounting, business administration, public Administration or related field plus five years of professional experience in accounting, two years must be in supervisory capacity, two years must have involved computer system design work and must possess working knowledge of the government.

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