

EA NO: FSM-084-21

OPENING DATE: 11/04/2021

CLOSING DATE: 12/04/2021

# EXAMINATION ANNOUNCEMENT



Office of Personnel Administration  
FSM National Government

It is the policy of the FSM National Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesians and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

## **POSITION AND SALARY:**

Assistant Secretary, Division of Health  
PL-42/1  
\$812.13 + \$40.00 B/W (\$852.13 B/W)

This is to minimum rate at step one of the grades. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

## **LOCATION:**

Department of Health & Social Affairs  
Division of Health  
FSM National Government  
Palikir, Pohnpei FM 96941

## **DUTIES (ILLUSTRATIVE ONLY):**

Oversees, manages and supervises all Division of Health Programs in the Department; directs the work of the professional staff in the sections of the division of charged to carry out the programs; represent the Secretary in the international area in promotion and advocacy of health development; Expansion and development of health programs in the FSM; Garnering financial and technical assistance from international partners and agencies; Development of health short and long term goals, objectives, and strategies; Development of health indicators and data collections for short and long term goals, objectives and strategies; Development of social indicators and data collections for strategic planning; Oversees budget preparation of health and assists the Secretary in securing federal funds and other assistance from various organizations to health programs; Attends public hearing and assist the Secretary in preparing statements on social affairs issues to be submitted to FSM Congress and performs other duties as assigned.

## **QUALIFICATION REQUIREMENTS:**

Graduation from a recognized college or university with a Bachelor's degree in Public Health, Public Administration and Social Services or related field plus five (5) years of professional work in social affairs and administration experience of which three (3) years must have been in supervisory capacity and must possess working knowledge of the government system.

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