

EA NO: FSM-046-21

OPENING DATE: 6/28/2021

CLOSING DATE: 7/28/2021

EXAMINATION ANNOUNCEMENT



Office of Personnel Administration
FSM National Government

It is the policy of the FSM National Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesians and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

POSITION AND SALARY:

Assistant Secretary, Division of Social Affairs
PL-42/1
\$773.46 + \$40.00 B/W (\$813.46 B/W)

This is to minimum rate at step one of the grades. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

Department of Health & Social Affairs
Division of Social Affairs
FSM National Government
Palikir, Pohnpei FM 96941

DUTIES (ILLUSTRATIVE ONLY):

Oversees, manages and supervises all Social Affairs operations in the Department; directs the work of the professional staff in the sections of the division of Social Affairs charged to carry out the programs; represent the Secretary in the international area in promotion and advocacy of social development; Expansion and development of social programs in the FSM; Garnering financial and technical assistance from international partners and agencies; Development of Social Affairs short and long term goals, objectives and strategies; Development of social indicators and data collections for strategic planning; Oversees budget preparation of Social Affairs and assists the Secretary in securing federal funds and other assistance from various organizations to social affairs programs; Attends public hearing and assist the Secretary in preparing statements on social affairs issues to be submitted to FSM Congress and performs other duties as assigned.

QUALIFICATION REQUIREMENTS:

Minimum education in graduation from an accredited college or university with a Master degree preferably in Social Services, Public Health, Public Administration or related field or plus five (5) years of professional work in social affairs and administration experience of which 3 years must have been in supervisory capacity and must possess working knowledge of the government system.

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