

EA NO: FSM-054-23
OPENING DATE: 8/09/2023
CLOSING DATE: 9/09/2023

EXAMINATION ANNOUNCEMENT



Office of Personnel Administration
FSM National Government

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesian and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

POSITION AND SALARY:

Budget Analyst II
PL-30/1
\$640.45 B/W + \$40.00 Cola (\$680.45 B/W)

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

Department of Finance
Division of Budget
FSM National Government
Palikir, Pohnpei FM 96941

DUTIES (ILLUSTRATION ONLY):

Established and updates CFSM appropriation laws specifically relating to funding of state public projects; reviews proposed amendments to state appropriation laws and provide comments to the Assistant Secretary; tracks, records and monitors status of all incoming project control documents; reviews project control documents and the proposed utilization of funds to determine acceptability as authorized by law; maintains a master list and generates monthly reports for all public projects in the four states; conducts desk review of all public projects records and files and makes necessary revision/correction when required; prepares tables and other statistical information on public projects; assists in preparation of annual executives and FSM Consolidated budget; assists in the preparation of budgetary and financial analysis and forecasts; performs other duties as assigned.

QUALIFICATION REQUIREMENTS:

Graduation from an accredited college or university with a degree in Accounting, Business Administration or related field plus two (2) years of work experience in budgeting and one (1) year of experience as budget analyst II is preferred.

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