

EA NO: FSM-060-20

OPENING DATE: 10/26/2020

CLOSING DATE: 11/26/2020

EXAMINATION ANNOUNCEMENT



Office of Personnel Administration
FSM National Government

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesians and U.S. citizens in positions for which no qualified FSM citizens are available.

POSITION AND SALARY:

Custodial Worker II/Bailiff
PL-18/1
\$246.26 B/W + \$40.00 Cola (\$286.86 BW)

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

FSM Supreme Court
P.O. Box J
Tofol, Kosrae FM 96944

DUTIES: (ILLUSTRATIVE ONLY)

Sweeps, mops and waxes floors, wash windows, clean walls and lavatories; moves furniture and equipment; shifts supplies and performs minor repairs; replaces washers in faucet, puts up curtain rods; assist clerk of Courts with serving of notices and orders before court hearings; make sure courtroom is properly set up; AC and lights are on, doors unlocked during court hearings; maintains order in the court; escort people to the sitting area; escorts witnesses and prisoners to areas ordered by the court; does all things necessary to the efficient; dignified and appropriate conduct of court hearings and trails; performs other duties as assigned,

QUALICATION REQUIREMENTS:

General understand English language. Ability to follow instructions and performs manual work.

Secure Application Forms
From And Return to FSM
National Government