



P.O. Box PS-35  
Palikir, Pohnpei, FM 96941  
Tel: (691) 320-2618/2642

Office of the Director

## FSM Personnel Office

email: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill position of **Customs & Tax Legal Advisor** in the Division of Customs & Tax Administration within the FSM National Government, Department of Finance & Administration.

**The Position:** Advise the Secretary of Finance & Administration and the Assistant Secretary for CTA on policies and procedures; prepare analytical reports relating to Tax Administration; develop and conduct series of on-the-job training modules/materials for CTA employees on proper legal procedures to follow when performing CTA responsibilities; review and advise on a better comprehensive public education program campaign to promote better understanding and awareness of the FSM laws, regulations policies and procedures; assist in promoting tax compliance level and better public relation; provide support and advisory services on administrative tax hearings, including research, documentation and preparation of reports reflecting Secretary's decisions on tax cases; attend congressional hearings to provide advice and technical assistance; prosecute delinquent tax cases in court; assist in preparation and referral of tax causes to the Department of Justices; provide advice on improvement of administration of CTA and its revenue collection effort; assist the Department of Finance and Administration on works related to the FSM Tax Reform and performs other duties as assigned.

**The Incumbent:** Graduation from accredited college or university with a degree in Business Administration, economics, management, and bachelor of law, plus five years in advisory and/or practical experience in the private sector or government in tax administration or related field..

**Benefits:** The annual salary \$53,040.00 including Cola (\$40.00) per annum depending upon the qualifications of the applicant. Housing allowance, recruitment and repatriation, health, life insurance and relocation will be provided if applicable.

**To apply:** Send resume, application by mail to the following addresses:

**Department of Finance & Administration**

FSM National Government  
P.O. Box PS-158  
Palikir, Pohnpei FM 96941  
Phone: (691) 320-2819/2643  
Email: [fsmsofa@mail.fm](mailto:fsmsofa@mail.fm)

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The Office of Personnel will be accepting application/resume from February 16, 2022 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER