



Announcement No: POC-068-23  
Opening Date: 12/22//2023  
Closing Date: Until Filled

P.O. Box PS-35  
Palikir, Pohnpei, FM 96941  
Tel: (691) 320-2618/2642

Office of the Director

## FSM Personnel Office

email: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

### DIPLOMATIC APPRENTICESHIP PROGRAM (DAP)

Department of Foreign Affairs, FSM National Government is offering an opportunity to FSM Citizens a chance to take part in its new Diplomatic Apprenticeship Program.

**Job Title:** DAP Officer

#### **Responsibility of the DAP Officer:**

Draft, edit, or contribute to diplomatic note, memorandums, report, communications, talking points, country statement and/or other materials used by policymakers in furthering the FSM's foreign policy objectives; Participate in virtual and in-person meetings with senior-level FSM Government Officials or foreign government officials, and providing necessary reporting of such engagements; Facilitate and provide supportive role in events, including in-country meetings, international and/or multilateral meetings and conferences, whether in-person and/or virtual; Professionally engage directly with the audiences in helping to promote FSM foreign policy and improve understanding of our culture, traditions society, etc. Provide supportive role in maintenance of relationship countries with diplomatic relationship, especially with resident missions and regional and international organizations, and personnel. Undertake research on issues of importance to support national positions and performs other duties as assigned.

**Qualification:** To be a graduate from a College or University with at least a Bachelor's Degree, with preferred major in international relations political science, public administration, history, foreign policy or other fields related to diplomacy. Have strong analytical, organizational, and leaderships skills, and be able to communicate effectively, both in writing and orally. Be a citizen of the Federated States of Micronesia by birth.

**Compensation & Benefits:** A salary in the amount of \$420.69 Bi-weekly. Under contract, successful candidates for the Diplomatic Apprenticeships Program will be employed and compensated for an initial period of 12 months, subject to renewal depending on performance evaluation and available of resources.

**How to Apply:** Completed application form and Letter of Interest be submitted to any of the following:

Office of Personnel  
P.O. Box PS-35  
Palikir, Pohnpei FM 96941

**Email:** [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

Department of Foreign Affairs  
P.O. Box PS-123  
Palikir, Pohnpei FM 96941

**Email:** [foreignaffairs@mail.fm](mailto:foreignaffairs@mail.fm) or  
[pert.ohry@dfa.gov.fm](mailto:pert.ohry@dfa.gov.fm)

**Closing Date:** The Office of Personnel will be accepting applications/resume from December 22, 2023 until the opportunity is filled.