

## **Terms of Reference**

**Consultancy Title:** Environment and Social Impact Assessment Specialist

**Project Name:** Micronesia Public Sector Buildings Energy Efficiency (MPSBEE) Project

**Duty Station:** Federated States of Micronesia and homebased

### **Duration of the Contract**

- Number of working days: 30
- Commencement date (tentative): June 21, 2021
- Completion date (tentative): July 21, 2021

### **Scope of Work**

The expected outputs of the consultancy are:

1. Report on the assessment of potential environmental and social risks and impacts of the activities (inclusive of those on capacity development and stakeholder engagement) presented in the project document of the UNDP-GEF MPSBEE Project.
2. Report on the suggested mitigation measures (preventive and alleviative) that are necessary to address the identified social and environmental risks and impacts, and the proposed monitoring plan for tracking the results of the implementation of the proposed mitigation measures.
3. Report on the proposed principles, rules, guidelines and procedures for screening, assessing, and managing the potential social and environmental impacts of the proposed MPSBEE Project activities.
4. Review and update UNDP Social and Environmental Screening Procedure annex of the MPSBEE Project.
5. The Environmental and Social Management Plan for the project, specifically targeting specific project activities that are assessed as having moderate to high and social and environmental risks.
6. Review, conduct, analyze and report the gender statistics as per the MPSBEE project activities and MPSBEE Project results framework that will be useful in evaluating the effectiveness of implementing EC & EE based activities. Make recommendations for promoting gender equality and women empowerment during the implementation of the MPSBEE Project.

### **Requirement for Qualifications & Experience**

- University degree (or equivalent) in Environmental Science, Environmental Studies, Environmental Engineering or a related field relevant to the tasks required.
- Substantial, relevant and practical working experience with environmental and/or social impact assessments.
- Substantial, relevant and practical working experience in UNDP/GEF project development, including design.
- Substantial, relevant and practical working experience on carrying out gender surveys with specific emphasis on gender equality and women empowerment.
- Substantial, relevant and practical working experience in Small Island Developing States (SIDS) and/or other developing countries. Working experience in the Federated States of Micronesia is an asset.
- Excellent working knowledge of written and spoken English.

### **Proposal Submission**

Offerors must send the following documents:

- i) Technical Proposal.**
- ii) Financial Proposal.**

The Financial Proposal must be submitted separate from the Technical Proposal. Consultancy Proposal should be mailed to **C/- FSM ESIA Consultant (MPSBEE), P.O. Box PS-12, Palikir, Pohnpei FSM 96941** or sent via email to [fsmtourism691@gmail.com](mailto:fsmtourism691@gmail.com) no later than **5pm, July 21, 2021 (Pohnpei Time)** clearly stating the title of consultancy applied for. Any proposals received after this date/time will not be accepted. Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mail indicated above. DRD will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants. Incomplete, late and joint proposals will not be considered and only offers for which there is further interest will be contacted. **Failure to submit your application as stated above will be considered incomplete and therefore the application will not be considered.**

***Women candidates are encouraged to apply***