



P.O. Box PS-35  
Palikir, Pohnpei, FM 96941  
Tel: (691) 320-2618/2642

Office of the Director

## FSM Personnel Office

email: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

### EMPLOYMENT OPPORTUNITY

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill position of **FSM National Cancer Registry Specialist** in the Department of Health & Social Affairs, FSM National Government, Palikir, Pohnpei FM 96941.

**The Position:** Ensures that all NPCR program activities related to supporting the specific aims of the program are accomplished within the proposed timeline; maintains the FSM National Cancer Registry and dataset; records and documents all accomplishments and activities, which includes are coordination and writing of the monthly progress reports to the United States Affiliated Pacific Islands (USAPI) Regional Cancer Registry program and/or to the Centers for Disease Control (CDC); schedules and coordinates (in conjunction with FSM State Registrars) all activities with the Pacific Registry coordinators and other Pacific Partners; manages FSM Cancer Registry data collection; The FSM National Registrar is also responsible for ensuring, that both Pohnpei and Chuuk state(s) cancer cases are abstracted error free and in a timely manner directly abstracting/coding these if necessary; reviews the correctness of coding and abstracting of cancer cases submitted and abstracted by FSM State registries; uploads approved cancer cases to a web server, and disseminates error reports amongst FSM State registries and assist with the correction of cancer cases; coordinates distance-based or live training sessions for health professionals related to cancer registration; must be able to travel to the United States for training.

**The Incumbent:** Graduation from accredited college or university with a Bachelor's degree in Public Health, Health Science or related field is preferred at least three (3) years of cancer case coding experience with a Certified Data Collection (CDC) software (such as AbsPlus, WebPlus, SEER \*Prep, Prep Plus.

**Benefits:** A Salary range from \$19,000.00 but not to exceed \$21,000.00 depending upon the qualifications of the applicant. Other benefits such as housing allowance, recruitment and repatriation, health and life insurance and relocation will be provided if applicable.

**To apply:** Send resume, application by mail or fax to the following addresses:

Department of Health and Social Affairs  
Federated States of Micronesia  
P.O. Box PS-70  
Palikir, Pohnpei FM 96941  
Phone: (691) 320-2819/2643  
Email: [health@fsmhealth.fm](mailto:health@fsmhealth.fm)

Office of Personnel  
FSM National Government  
P.O. Box PS-35  
Palikir, Pohnpei FM 96941  
Phone: (691) 320-2618/2642  
Email: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

The Office of Personnel will be accepting application/resume from July 23, 2020 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER