

EA NO: FSM-069-22
OPENING DATE: 8/05/2022
CLOSING DATE: 9/05/2022

EXAMINATION ANNOUNCEMENT



Office of Personnel Administration
FSM National Government

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesian and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

POSITION AND SALARY:

Fisheries Observer Administrative Manager
PL-38/1
\$658.41+ \$40.00 Cola = (\$698.41 B/W)

This is the minimum rate at step one of the grade. Higher rates maybe authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

NORMA
FSM National Government
Kolonja, Pohnpei FM 96941

DUTIES (ILLUSTRATIVE ONLY):

Under the Corporate Services Division. Responsible for overseeing the day-to-day operation of the fisheries observer payments for the Fisheries Observer Program Revolving Fund; ensure the timely processing of fisheries observer contracts and payments with the Department of FSM Finance. Including other relevant vendors and sub-regional fisheries agencies. Be responsible for all observer financial reports through collaboration with other Divisions; provide support to NORMA management in the development of fisheries observer project proposals; coordinate and consult with the other AD's and management on implementation of fisheries observer related projects; supports the program with monthly reports for administration, contracts management, finance, procurement, budget and financial management particularly as it relates to the observer Program Revolving Fund.

QUALIFICATION REQUIREMENTS:

Graduation from a recognized college or university with a bachelor's degree in Accounting, Economics, Public Administration, plus three (3) years of work in fisheries management or administrative officer experience or other related work experience.

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