



Announcement No: POC-017-22  
Opening Date: 4/28/2022  
Closing Date: Until Filled

P.O. Box PS-35  
Palikir, Pohnpei, FM 96941  
Tel: (691) 320-2618/2642

Office of the Director

## FSM Personnel Office

email: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

### EMPLOYMENT OPPORTUNITY

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill one position of **Health Disparities Outreach Coordinator** in **Chuuk & Yap** with in the FSM National Government at the Department of Health, Social Affairs (DHSA).

**The Position:** Work with the Health Disparities Project Coordinator in daily administrative management and implementation of project activities; support with submission of timely grant required reports on finance and other related requirements; support the coordination of project activities under the grant guidance with close consultation with State Project Coordinator; supervise, coordinate and implement project's outreach activities; promote increase awareness of related government agencies to mainstream project activities into their plans, programs and projects; liaise with project support team at the National, State and Local Health Departments to provide managerial and technical support; provide comprehensive support including technical services, administration at district office, logistical, budgeting assistances, and basic translation to the implementation of the project; assist State Project Coordinator, as necessary, to draft plans for each project stage and, if necessary, exception plans in conjunction with other project team members in national and provincial level; prepare lessons-learned from local development activities; assess local development needs, prepare draft project activity plans, monitor and report on progress; perform other assignments and tasks as assigned by the PHHEP Program Director.

**Incumbent:** Graduation from an accredited college or university with a bachelor's degree in Public Health and Public Administration or related plus three (3) years of work experience in Project Management.

**Benefits:** The annual salary \$15,000.00 per annum depending upon the qualification of the applicant.

**To apply:** Send resume or application by mail or e-mail to the following addresses:

Personnel Office  
P.O. Box PS-35  
Palikir, Pohnpei FM 96941  
Phone: (691) 320-2618/2642  
Email: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

Department of Health & Social Affairs  
P.O. Box PS-70  
Palikir, Pohnpei FM 96941  
Phone: (691) 320-2619/2643  
Email: [health@fsmhealth.fm](mailto:health@fsmhealth.fm)

The Office of Personnel will be accepting applications/resumes from **April 28, 2022 until filled.**

THE FSM IS AN EQUAL OPPORTUNITY EMPLOYER