



P.O. Box PS-35  
Palikir, Pohnpei, FM 96941  
Tel: (691) 320-2618/2642

Office of the Director

## FSM Personnel Office

email: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

### EMPLOYMENT OPPORTUNITY

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the four **(4) positions of Health Informatics Analyst-Electronic Health Record (E.H.R) Supports** at the Department of Health and Social Affairs in **Pohnpei, Yap, Kosrae and Chuuk** in the FSM National Government.

**The Position:** Support (Go-to person) for the Electronic Health Record (E.H.R) in the states, including Laboratory Information Systems (LIS); liaise and relay all technical issues to the technical team in Pohnpei; perform system routine maintenance and backups as directed in systems manual; utilize standard methodology and statistical tools to analyze, manipulate, and interpret large sets of customer, client, patient data and/provider claims, eligibility, and or quality data; create standard summary tables, reports & analyzes, ad hoc analyses, and analytical data sets with critical business importance; identify potential process modifications, changes, or automation, to improve performance, quality, and efficiency; analyze data sets to identify errors and other anomalies reported during data research; collaborates with multi-functional teams across FSM states and within department to develop solutions; interacts, as needed, with various staff and customers to understand requirements of requested reports and explain deliverables; coordinates the implementation of logic and business rules into several platforms; obtains and analyzes raw data from the system to perform core job duties and to answer questions posed by internal/external customers; performs duties to support data analysis and manipulation, reporting, and automation; actively participates and/or leads teams including delegation work, establishing deadlines, and following up on assignments; interacts with staffs to clarify needs and in reviewing results. Obtains proper approvals on each of the deliverables; other duties as requested or assigned.

**The Incumbent:** Graduation from an accredited college or university with a Bachelor's degree in Health Informatics, Statistics, Mathematics or related field plus three (3) years of work experience in health.

**Benefits:** A salary range from **\$16,000.00** but not to exceed **\$20,000.00** per annual depending upon the qualification of the applicant. Housing Travel and relocation will be provided if applicable.

To Apply: Send application/resume by mail, or e-mail to the following addresses:

Office of Personnel  
P.O. Box PS-35  
Palikir, Pohnpei FM 96941  
E-mail: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

Department of Health & Social Affairs  
P.O. Box PS-70  
Palikir, Pohnpei FM 96941  
E-mail: [health@fsmhealth.fm](mailto:health@fsmhealth.fm)

The Office of Personnel will be accepting application/resume from November 12, 2020 until filled

THE FSM EQUAL OPPORTUNITY EMPLOYER