



P.O. Box PS-35
Palikir, Pohnpei, FM 96941
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Office of the Director

FSM Personnel Office

email: personnel@personnel.gov.fm

EMPLOYMENT OPPORTUNITY

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill position of **Health Information System Analyst** in the Department of Health and Social Affairs, FSM National Government, Palikir, Pohnpei FM 96941.

The Position: Provide support to network and system administrator; set up workstations with computers and necessary peripheral devices (routers, printers etc.); check computer hardware (SSD), mouses, keyboards etc.) to ensure functionality; install and configure appropriate software and functions according to specifications; develop and maintain local networks in ways that optimize performance; ensure security and privacy of networks and computer systems; provide orientation and guidance to users on how to operate new software and computer equipment; organize and schedule upgrades and maintenance without deterring others from completing their work; perform troubleshooting to diagnose and resolve problems (repair or replace parts, debugging etc.); maintain records/logs of repairs and fixes and maintenance schedule; develops and maintains technology policies, standards, procedures manual; prepares annual technology goals and detailed plans for goal accomplishment; identify computer or network equipment shortages and place orders and performs other duties assigned.

The Incumbent: Graduation from an accredited or university with a Bachelor's degree in Computer Science, Information Technology or related field plus three (3) years of work experience on computer system and information technology.

Benefits: A salary range from \$20,000.00 but not to exceed \$25,000.00 per annum depending upon the qualification of the applicant. Housing, travel and relocation will be provided if applicable.

To Apply: Send application/resume by mail, or e-mail to the following addresses:

Office of Personnel
P.O. Box PS 35
Palikir, Pohnpei FM 96941
E-mail: personnel@personnel.gov.fm

Department of Health & Social Affairs
P.O. Box PS-70
Palikir, Pohnpei FM 96941
E-mail: health@fsmhealth.fm

The Office of Personnel will be accepting application/resume from today March 24, 2022 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER