

EA NO: FSM-079-21

OPENING DATE: 10/28/2021

CLOSING DATE: 11/28/2021

## EXAMINATION ANNOUNCEMENT

Office of Personnel Administration  
FSM National Government

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesian and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

**POSITION AND SALARY:**

Information Technology Specialist  
PL-36/1  
\$594.57 B/W + \$40.00 Cola

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

**LOCATION:**

Department of Resources & Development (R&D)  
FSM National Government  
**Palikir, Pohnpei FM 96941**

**DUTIES (ILLUSTRATION ONLY):**

**Network:**

Install, support and maintain network, including server and desktop hardware and software infrastructure; ensure the most cost-effective and efficient use of servers; suggest and provide IT solutions to office and management problems; ensure that all Office IT equipment comply with industry standards; analyze and resolve faults, ranging from a major system crash to a forgotten password; undertake routine preventative measures and implement, maintain and monitor network security; monitor the use of the web by employees; procures office network and computer hardware/software; performs technology needs analysis; evaluates, tests and recommend appropriate technology for use in Office;

**Website:**

Issue department publications on websites; manage email, anti-spam and virus protection; set up user accounts, permissions and passwords; develop and manage main office and field offices' websites; review materials that to be posted on the web for adherence to web site policies and standards; review department pages and keep information timely and accurate; ensure web, mail file server hardware and software are running properly; develop and manage

**QUALIFICATION REQUIREMENTS:**

Graduation from an accredited college or university with a bachelor degree in Computer Science or related field plus three (3) years of work experience in computer system and information technology or equivalent.

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