

EA NO: FSM-060-23  
OPENING DATE: 9/15/2023  
CLOSING DATE: 10/15/2023

## EXAMINATION ANNOUNCEMENT



Office of Personnel Administration  
FSM National Government

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesian and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

### **POSITION AND SALARY:**

Manager, Bank Reconciliation  
PL-36/1  
\$862.12 B/W + \$40.00 Cola (\$902.12 B/W)

This is the minimum rate at step one of the grade. Higher rates maybe authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

### **LOCATION:**

Department of Finance  
FSM National Government  
Palikir, Pohnpei FM 96941

### **DUTIES (ILLUSTRATIVE ONLY):**

Responsible in preparing the fund status reports on all CFSM funded projects; ensures that all payment requests comply with the appropriate laws and the financial management regulations and payments are processed accordingly; assists in analyzing and reconciling all accounts handle by the branch; assists in reconciling operation and project accounts with the Division of Budget; prepares the comprehensive annual an semi-annual report for the National Government; assists internal and external auditors upon requests during auditing period; coordinates and assist all departments pertaining their accounts; response to complaints from the department and agencies; performs other duties as assigned.

### **QUALIFICATION REQUIREMENTS:**

Graduation from an accredited college or university with a Bachelor's degree in Accounting, Business Administration or other related field plus three (3) years of experience in accounting of which one year in government accounting.

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Government Personnel Office