



Announcement No: POC-023-23  
Opening Date: 5/18/2023  
Closing Date: Until Filled

P.O. Box PS-35  
Palikir, Pohnpei, FM 96941  
Tel: (691) 320-2618/2642

Office of the Director

## FSM Personnel Office

email: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

### EMPLOYMENT OPPORTUNITY

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Program Monitor & Evaluator** in the Department of Education, FSM National Government, Palikir Pohnpei FM 96941.

**The Position:** Monitors and Investigates programs, services and activities of special education program to ensure the compliance of applicable federal, national, and state guidelines and regulations; Prepares state monitoring draft reports and other supplemental reports using collected data and other statistical reports for review and approval by immediate supervisor; Evaluates state's adequacy and application of accounting, financial and operating control; Monitor the degree of compliance with established local-level policies and procedures for monitoring and assess reliability of reports, records, and other supporting data; Assist in preparation of State annual Local Performance Plan (LPP) and National Annual Performance Report (APR) and State Performance Plan (SPP); Assist in developing written recommendations on improving the operational efficiency and on strengthening the internal control of State Programs; Conduct workshops and trainings to program personnel on monitoring tools, strategies and procedure, and related requirements; Prepare periodical reports to state and immediate supervisor on monitoring activities and related data reports; Conducts periodical research and make recommendations for best practices to address non-compliances relating to program, instructional, fiscal, assessment, and data; and performs other duties as assigned to ensure compliance and success of the program.

**The Incumbent:** Graduation from an accredited college or university with a BA or BS Degree in Business Administration and Education, or related field plus three (3) years of work experience in Education.

**Benefits:** A Salary range from \$19,200.00 to \$23,240.00 per annum depending upon the qualifications of the applicant. Housing, travel and relocation will be provided if applicable.

**To Apply:** Send application/resume by mail, or e-mail to the following addresses:

Office of Personnel  
P.O. Box PS-35  
Palikir, Pohnpei FM 96941  
FSM National Government  
E-mail: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

Department of Education  
Special Education Program  
P.O. Box PS-70  
Kolonias, Pohnpei FM 96941  
Email: [aalbert@dss.edu.fm](mailto:aalbert@dss.edu.fm)

The Office of Personnel will be accepting application/resume from **May 17, 2023** until filled.

