



P.O. Box PS-35  
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Office of the Director

## FSM Personnel Office

email: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

### EMPLOYMENT OPPORTUNITY

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Project Accountant** in the Department, Climate Change and Emergency Management.

**The Position:** Responsible for preparation of annual and quarterly budgets, annual requests for fund tranches, annual procurement plan and annual financial reports with all supporting documents ready for review and audit; procure goods and services required by the project to support the implementation of the project at national, state and other island levels; monitor of project funds spending and ensuring that all State and other island spending are in line with the approved budget; support and respond to financial audits and reviews for the project and ensure all relevant reports and documents are available for audits; ensure compliance with the laws, policies, systems and procedures of the Government FSM as well as the Adaptation Fund and SPREP in relation to the procurement of goods and services and sourcing of consultancies and contractors to deliver the activities of the project; ensure all project documents and files are kept and maintained for project audit and reviews; responsible to the Project Manager and expected to work in close collaboration with the Department of Finance and the relevant staff of DECEM and performs other duties as assigned.

**The Incumbent:** Any combination of accredited college or university with a degree in Accounting, Business Administration or related field plus five (5) years of work experience in accounting with two years must be in governmental accounting. A U.S Certified Public Accounting is preferred.

**Benefits:** A salary of \$18,000.00 per annum and include all the applicable taxes. Housing, travel and relocation will be provided if applicable.

**To Apply:** Submit your resume or application by mail, or email to these addresses:

Personnel Office	Dept. of Environment, Climate Change and Emergency
P.O. Box PS-35	P.O. Box PS-69
FSM National Government	FSM National Government
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone No. 320-2618	Phone No. 320-8815
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The Office of Personnel, FSM will be accepting application/resume from April 28,2021 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER