



Announcement No: POC-060-23  
Opening Date: 10/26/2023  
Closing Date: Until Filled

P.O. Box PS-35  
Palikir, Pohnpei, FM 96941  
Tel: (691) 320-2618/2642

Office of the Director

## FSM Personnel Office

email: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

### EMPLOYMENT OPPORTUNITY

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Project Communication Officer** with in the FSM National Government at the Department of Resources & Development (R&D) for all Tourism Division's projects both locally funded and funded by Grant.

**The Position:** Responsible to lead the preparation and implementation of project's communication and to continuously work with the Marketing Manager in promoting FSM as a tourist destination through its marketing platforms; development of all awareness (pamphlets, brochures, banners, documentaries and short videos, television and radio advertisement, newspaper articles); dissemination of promotional and awareness materials using available tolls such as advertising, events, meetings/workshops, virtual and social media; preparation of media releases and coordination of all media related events and activities; planning and implementation of effectiveness surveys to determine awareness levels as result of the communication and materials; facilitate lessons learnt workshops and develop lesson reports including sharing with stakeholders at national, state and municipality level as well as regional and global levels; ensure compliance with the laws, policies, system and procedures of the Government of FSM funded by Grant; ensure all project documents and files are kept and maintained for project audit and reviews; and performs other duties as assigned.

**The Incumbent:** Graduation from an accredited college or university with a Bachelor degree in Communication, Business Administration or related field plus three (3) years of work experience in knowledge management and communication roles.

**Benefits:** The annual salary is **\$26,000.00** depending upon the qualifications of the applicant.

**To Apply:** Submit resume or application by mail or e-mail to this addresses;

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Department of Resources & Development (R&D)  
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Email: [fsmrd@rd.gove.fm](mailto:fsmrd@rd.gove.fm)

The Office of Personnel will be accepting application/resume from today October 26, 2023 until filled.

**THE FSM AN EQUAL OPPORTUNITY EMPLOYER**