

EA NO: FSM-096-21
OPENING DATE: 12/07/2021
CLOSING DATE: 01/07/2022

EXAMINATION ANNOUNCEMENT



Office of Personnel Administration
FSM National Government

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesian and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

POSITION AND SALARY:

Public Information Specialist
PL-36/1
\$594.57 B/W + \$40.00 Cola

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

Office of the President
Division of Public Information
Palikir, Pohnpei FM 96941

DUTIES (ILLUSTRATION ONLY):

Performs the gathering, compiling, filing and, if necessary, the editing of official information cleared or scheduled for clearance for public information dissemination; records, compiles, edits, and distributes official notes from all attended FSM National Government meetings; assists Special Assistant to the President/Public Information Officer in the drafting and editing of FSM National Government Press Releases, particularly with regards to their translation into local languages, ensuring all official Press Release receive FSM national Government-authorized Yapese, Chuukese, Pohnpeian, and Kosraen translation within five (5) days of the English version's publication; maintains complete and accurate physical and electronic copies of all Press Releases, Public Notices, and other published information; serves as secondary liaison to State Public Information Offices and FSM-based radio stations and media for information dissemination, and primary liaison for translation into local languages; assists the Division of Public Information in disseminating public information to as many FSM citizens stakeholders, in an as many mediums, as possible; performs other duties as assigned.

QUALIFICATION REQUIREMENTS:

Graduation from an accredited college or University with a Bachelor's degree in journalist, English or Public Administration or related field plus three (3) years of journalist works or public information experience. Native or equivalent reading, writing, and speaking proficiency in English and one or more of the four primary vernacular FSM languages (Yapese, Chuukese, Pohnpeian, Kosraean).

Secure Application Forms From
And Return to FSM National
Government Personnel Office