



**DEPARTMENT OF HEALTH AND SOCIAL AFFAIRS**  
FSM National Government  
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December 21, 2021

MEMORANDUM

TO: Mr. Richard Clark  
Special Assistant to President  
PIO, Office of the President

FROM: Secretary

SUBJECT: Open Bid Announcement-Grant Writing

Kindly assist to put the attached bid announcement on your website to solicit interest from the general public.

Thank you very much and if you should require additional information, please call my staffs at FSM Behavioral Health and Wellness Program at telephone number 320-5520/5521.

Sincerely,

  
Mr. Marcus Samo

XC: Mr. Moses Pretrick, Assistant Secretary, DHSA  
Mr. Benido Victor, FSM BHWP Director

## **Bids Request for Proposal**

### **Title: Grant Writing**

**Background:** The FSM Department of Health and Social Affairs is soliciting bid or Request for Proposal (RFP) from interested parties or individual to compile a grant applications and proposals. The titles of the grants to apply are “FY 2022 Harm Reduction Program Grant”, (In short: Harm Reduction) by the Substance Abuse and Mental Health Services Administration (SAMHSA), Center for Substance Abuse Prevention (CSAP) and “Rural Communities Opioid Response Program-Behavioral Health Care Technical Assistance (RCORP-BHCTA)”, by the US Health Resources and Services Administration (HRSA).

FY 2022 Harm Reduction Program Grant Rural aims to support community-based overdose prevention programs, syringe services programs, and other harm reduction services. Funding will be used to enhance overdose and other types of prevention activities to help control the spread of infectious diseases and the consequences of such diseases for individuals with, or at risk of developing substance use disorders (SUD), support distribution of opioid overdose reversal medication to individuals at risk of overdose, build connections for individuals at risk for, or with, a SUD to overdose education, counseling, and health education, refer individuals to treatment for infectious diseases such as HIV, sexually transmitted infections (STIs), and viral hepatitis, and encourage such individuals to take steps to reduce the negative personal and public health impacts of substance use or misuse. This will include supporting capacity development to strengthen harm reduction programs as part of the continuum of care. Recipients will also establish processes, protocols, and mechanisms for referral to appropriate treatment and recovery support services. Grantees will also provide overdose prevention education to their target populations regarding the consumption of substances including but not limited to opioids and their synthetic analogs. Funds may also be used to help address the stigma often associated with substance use and participation in harm reduction activities.

Rural Communities Opioid Response Program-Behavioral Health Care Technical Assistance (RCORP-BHCTA) aims to support TA to rural consortiums engaging in activities to address behavioral health care issues, including substance use disorders (SUD). The TA will strengthen rural organizations’ capacity to develop multi-sector groupings that can plan, implement, and sustain programs that improve access to and quality of behavioral health care services, including substance use disorder (SUD)/opioid use disorder (OUD) services, in rural areas.

**General Scope of Work:** Review and strictly follow all grant applications guidelines, directions, and other rules associated with the submission of the Application Proposals. Format the proposals to meet the grants’ requirements to earn a maximum number of evaluation points, work closely with FSM Behavioral Health and Wellness Program (BHWP) staffs to ensure that the grant proposals most accurately articulate needs, compose the proposals documents, including editing, formatting and creation of charts and tables for the best visual impact and ease of readability, provide to Secretary of the Department of Health and Social Services and the BHWP with a draft by February 2, 2022 for the FY 2022 Harm Reduction Program Grant and a draft by March 3, 2022 for the Rural Communities Opioid Response Program-Behavioral Health Care Technical Assistance (RCORP-BHCTA).

**Submission and Selection:** Proposal for review must be submitted by emailing the proposal to Mr. Marcus Samo, Secretary of Health & Social Affairs at this email address: [health@fsmhealth.fm](mailto:health@fsmhealth.fm) and copy the same to Mr. Benido Victor, the FSM BHWP Director at [bvictor@fsmhealth.fm](mailto:bvictor@fsmhealth.fm). Such submission must include the following: an updated CV, detail cost estimate of the work, telephone number and facsimile numbers, including mailing and email address and writing sample.

**Final Approval:** The Department of Health and Social Affairs has the final say in approving the bid and reserves the right to reject all or part(s) of any submission.

**Bid Open Date:** December 21, 2021

**Bid Closing Date:** January 14, 2022