

**Department of Health and Social Affairs
FSM National Government**

Request for Proposal

(Opening date: October 15, 2020 and closing date: October 30, 2020)

1. General

The Department of Health and Social Affairs (HSA) of the FSM National Government (*hereinafter referred as “government”*) hereby solicits bids from interested web-based system developers, computer programmers, agencies, or organizations (*hereinafter referred as “applicants”*) for the provision of a web-based database system to assist in preparing the Title X (Family Planning) project for encounter-level data collection with FPAR 2.0 and to expand the use of data to drive continuous improvements in service provision for the Family Planning Programs at the National and States Governments in the Federated States of Micronesia. In addition, selected applicant will provide: Web application Hardware & Software requirements, Implement the data reports, QA testing on staging, Deployment and Documentation, and Training to Family Planning staffs.

2. Eligibilities

The following types of firms, agencies and organizations duly registered by a government authority shall be eligible to submit proposals:

1. Institute of higher education (IHE);
2. Private, independent consulting groups or agencies;
3. Health departments;
4. Community-based health organization; and
5. Other health-related NGOs.

3. Format

All interested parties and/or agencies may adopt any generally accepted style and format of proposal writing as long as it provides the necessary information as follows:

1. Name and address
2. Telephone and facsimile numbers, including contact email addresses and website, if any.
3. Name, address and email address of the contact person.
4. Availability and name of individuals to provide the services.
5. Statement of mission.
6. Cost of system, services, professional fees, and other related charges.
7. Clearance and endorsements

- a. Letter of support and endorsements by responsible person of governing boards.
- b. Licensures and academic credentials of individuals who are part of the team.

4. Selection Criteria and review panel

These review and rating elements shall be used in reviewing and rating proposals:

1. Technical experience and competence – applicants are required to document expertise on subject matter and how such expertise is relevant to the need and environment of the FSM.
2. Familiarity with FSM health care systems – Applicants are required to note if they have had previous engagement in the health care systems to the FSM population.
3. Cost Effectiveness and Efficiency – applicants are required to justify every estimated cost of activities contained in the proposal.
4. Other supporting documents –These other elements shall include, but not limited to, volume, types and accuracies of supportive documents, references, endorsements and recommendations, as well as style, form of presentations, level of third parties support, etc.
5. The Government reserves the rights to refuse any and/or all proposals on the basis of incompleteness and/or non-compliance.

4. Submission

All completed original proposals shall be submitted either in sealed envelopes or via email at health@fsmhealth.fm and desaimon@fsmhealth.fm and received by the Department of Health and Social Affairs on or before the deadline above. If application is sent via mail, please deliver to:

Dr. Livingston Taulung
Secretary
Department of Health and Social Affairs
FSM National Government
Palikir, Pohnpei FM 96941

Phone: 691 320 2619
Fax: 691 320 5263
Email: health@fsmhealth.fm and desaimon@fsmhealth.fm